

SCHEDULE IV

MINIMUM ESSENTIAL STANDARDS: REQUIREMENT OF HOSPITAL STAFF IN THE ATTACHED TEACHING HOSPITAL

Serial No.	Department/Section/Unit	Minimum Requirement of Hospital Staff (Intake capacity wise)				Availability	Deficiency
		sixty students intake capacity (3)	one hundred students intake capacity (4)	one hundred fifty students intake capacity (5)	two hundred students intake capacity (6)		
(1)	(2)	(3)	(4)	(5)	(6)		
Administrative Zone							
1	Medical Director	Principal or Dean or Director as per the clause (b), sub regulation (9) of regulation 14.					
2	Medical Superintendent	1	1	1	1	Available	
		Full-time regular incumbent other than the teaching staff. Qualification as per the clause (c), sub regulation (9) of regulation 14.					
3	Deputy Medical Superintendent	1	1	1	2	Available	
		Full-time regular incumbent other than the teaching staff. Qualification as per the sub-clause (i), clause (d), sub regulation (9) of regulation 14.					
4	Administrator	1	1	1	2		
		Qualification as per the clause (e), sub regulation (9) of regulation 14.					
5	Consultants	Teachers of Moalajat, Ilaj bit Tadabeer, Amraze Jild wa Tazeeniyat, Ilmul Atfal, Jarahat, Ain Uzn Anaf Halaq wa Asnan, Qabalat wa Niswan and Tahaffuzi wa Samaji Tib departments				Available	
6	Resident Medical Officer-Admin	Resident Medical Officer -Admin shall be one among the Resident Medical Officer or Resident Surgical Officer in the hospital.				Available	
7	Matron or Nursing Superintendent	1	1	1	1	Available	
		Qualification as per the clause (h), sub regulation (9) of regulation 14.					
8	Assistant Matron	1	1	2	3	Available	
		Qualification as per the clause (i), sub regulation (9) of regulation 14.					
9	Office Superintendent (Graduation with five-year administrative experience)	1	1	1	1	Available	
10	Clerical staff (Graduation with computer knowledge) or Account staff (B. Com or M. Com with computer knowledge)	1	2	3	4	Available	
11	Storekeeper (Minimum 12 th Standard)	1	1	1	1	Available	
	Modern Medical Staff (physical presence of modern medical staff is not mandatory for inspection or visitation)					Available	
12	Medical specialist	One (full time or part time or on contract basis)					
13	Surgical specialist	One (full time or part time or on contract basis)					
14	Obstetrician or Gynaecologist	One (full time or part time or on contract basis)					
15	Pathologist	One (full time or part time or on contract basis)					
16	Radiologist	One (full time or part time or on contract basis)					
17	Anesthesiologist	One (full time or part time or on contract basis)					
18	Ophthalmologist	One (full time or part time or on contract basis)					
19	ENT specialist	One (full time or part time or on contract basis)					
Reception and Registration Zone							
20	Receptionist cum Telephone Operator (Graduate with computer knowledge and communication skill)	1	2	3	4	Available	
21	Registration cum Billing Clerk (Graduate with computer knowledge and communication skill)	1	2	3	4	Available	
						Chairman	
						Member	
						Member	


22	Medical Record Technician (with graduate degree) (Medical Record Technician-not required in case of fully computerized hospital)	1	1	1	1	Available
Out-Patient Department Zone						
23	Emergency Medical Officer	2	2	2	2	Available
		Qualification as per the clause (f), sub regulation (9) of regulation 14.				
24	Resident Medical Officer	1	1	1	1	Available
		Qualification as per the clause (f), sub regulation (9) of regulation 14.				
25	Nursing staff (01 for Qabalat wa Niswan Out-Patient Department and 01 for Isabat)	2	2	2	2	Available
		Qualification as per the clause (j), sub regulation (9) of regulation 14.				
26	Pharmacist (Dispensary or Pharmacy or Drug Store)	2	2	3	4	Available
		Qualification as per the clause (l), sub regulation (9) of regulation 14.				
27	Out-Patient Department Attendant (with minimum 10 th standard)	1	1	2	2	Available
Diagnostic Zone						
28	Lab Technician	2	2	3	4	Available
		Qualification as per the clause (k), sub regulation (9) of regulation 14.				
29	Lab Attendant (with minimum 10 th standard)	1	1	2	2	Available
30	X-Ray Technician	1	1	1	1	Available
		Qualification as per the clause (n), sub regulation (9) of regulation 14.				
31	Dark room Assistant	1	1	1	1	Available
		(with minimum 12 th standard. Preference should be given to candidate having Certificate course of Dark Room assistant) (In case of non-digital x-ray unit)				
32	Nursing staff for Ultrasonogram (USG) and Electrocardiogram (ECG)	1	1	1	1	Available
		Qualification as per the clause (j), sub regulation (9) of regulation 14.				
In-Patient department Zone						
Medical In-Patient department Section						
33	Resident Medical Officers (RMO)	2	2	2	2	Available
		Qualification as per the clause (f), sub regulation (9) of regulation 14.				
34	Nursing staff (one for every ten beds)	4	6	9	12	Available
		Qualification as per the clause (j), sub regulation (9) of regulation 14.				
35	Ward boy or Ayah (one for every 20 beds)	2	3	4	6	Available
Surgical In-Patient department Section						
36	Resident Surgical Officer (RSO)	2	2	2	2	Available
		Qualification as per the clause (f), sub regulation (9) of regulation 10.				
37	Nursing staff (one for every ten beds)	2	4	6	8	Available
		Qualification as per the clause (j), sub regulation (9) of regulation 10.				
38	Ward boy/Ayah (one for every 20 beds)	1	2	3	4	Available
Procedural Management Zone						
Ilaj bit Tadabeer Procedure Section						
39	IBT Specialists	Teachers of Ilaj bit Tadabeer Department				Available
40	Nursing staff	1 (female)	1 (female)	2 (1 male + 1 female)	2 (1 male + 1 female)	Available
		Qualification as per the clause (j), sub regulation (9) of regulation 10.				

Member

Member

Chairman

1	Therapist	4 (2 male + 2 female)	8 (4 male + 4 female)	12 (6 male + 6 female)	16 (8 male + 8 female)	Available	
		Qualification as per the clause (o), sub regulation (9) of regulation 14.					
42	Attendant (minimum 10 th standard)	1	1	2	2	Available	
43	Receptionist cum clerk	1	1	1	1	Available	
44	House Officer or Clinical registrar or Senior Resident (with Bachelor of Unani Medicine and Surgery Degree)	1	1	1	1	Available	
	Masrah Amaliya (Operation Theatre and Minor Operation Theatre)						
45	Jarahat and Ain Uzn Anaf Halaq wa Asnan Specialists	Teachers of Jarahat and Ain Uzn Anaf Halaq wa Asnan Departments				Available	
46	Nursing staff (Female)	1	1	2	2	Available	
		Qualification as per the clause (j), sub regulation (9) of regulation 14.					
47	Operation theatre Technician	1	1	2	2	Available	
		Qualification as per the clause (p), sub regulation (9) of regulation 14.					
48	Operation theatre Assistant	1	1	2	2	Available	
		Qualification as per the clause (q), sub regulation (9) of regulation 14.					
49	Operation theatre Attendant (minimum 10 th standard and trained)	1	1	2	2	Available	
50	Dresser (minimum 10 th standard and trained)	1	1	2	2	Available	
	Ghurfatul Wilada (Labour room and Maternity Operation Theatre)						
51	Qabalat wa Niswan Specialists	Teachers of Qabalat wa Niswan Department				Available	
52	Nursing staff	1	1	2	2	Available	
		Qualification as per the clause (j), sub regulation (9) of regulation 14.					
53	Ayah	1	1	2	2	Available	
	Physiotherapy Unit						
54	Physiotherapist (Minimum BPT)	1	1	1	1		
		Qualification as per the clause (g), sub regulation (9) of regulation 14.					
55	Attendant (Minimum 10 th standard and trained)	1	1	1	1		
	Service Zone						
56	Ghiza Makhsoosa (Specific diet)-cook	1	1	2	3	Available	
57	Multitasking worker (Minimum 10 th standard)	1	1	1	1	Available	
	Total	65	78	107	127		
Note: Security guards, electrician, plumber, sanitary workers, washer man, gardener, driver, housekeeping staff, attendant/peon, cook, gardener, maintenance staff, central sterile services department technician, information technology technician etc. may be obtained by outsourcing.							


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Member

Member

Chairman